Dear [Legislator],

I hope this email finds you well during these busy times! [[ALTERNATIVE]: It’s nice to meet you—my name is [Name], and I am [Position] at [Organization].]

I am reaching out on behalf of [Your School District] to invite you to visit our school meals program while you are back in the district for spring recess. This would be a great opportunity for you to see firsthand how our school nutrition program operates, the impact it has on students, and the hard work that goes into ensuring every child has access to healthy, nutritious meals.

We would love to offer you a guided tour of our facilities, introduce you to our dedicated staff, and provide you with a meal in our school cafeteria to experience the quality of our program firsthand. We are proud of the work we do and would appreciate the chance to showcase the importance of school nutrition in supporting student health, well-being, and academic success.

Might you be available to visit [Insert Specific School] on one of the following dates?

[List available dates and times]

If none of these dates work for you, we would be happy to find a time that fits your schedule. Please feel free to reach out with any questions—we would love the opportunity to discuss this further one-on-one.

Thank you for your time and consideration. I look forward to hearing from you and hope we can coordinate a visit soon!

Best regards,
[Your Name]
[Your Position]
[Your Contact Information]